

## SPECIAL EVENTS DONORS OF POTENTIALLY HAZARDOUS FOODS\*

This form must be completed by religious organizations, service clubs or fraternal organizations that prepare or serve meals for a special event to which the general public is invited. Please retain this completed form in your files for one year in the event that the Public Health Inspector requests a copy.

Name of Event: \_\_\_\_\_ Date of Event: \_\_\_\_\_ Location of Event: \_\_\_\_\_

Contact Person Name: \_\_\_\_\_ Telephone #: \_\_\_\_\_ Email: \_\_\_\_\_

	Name of Donor	Food Donated	Address (in full)	Telephone #	Email
1					
2					
3					
4					
5					
6					
7					
8					
9					
10					

If additional rows are needed, please print another form and attach completed form(s) to this sheet.

\* Refers to any food that is capable of supporting the growth of pathogenic organisms or the production of toxins by these organisms.

If you require this information in an alternate format, please call 1 800 267-7120 and press 0.